

The Langley Academy Trust

The Langley Academy (Local Governing Body)

Terms of Reference

1. Membership:

As agreed by resolution of the Trust from time to time and at least annually.

2. Quorum:

The Headteacher (or senior staff member nominated by the Headteacher to deputise) together with two other Governors, both being non-employees of the academy

3. Meetings:

The committee shall meet at least 3 times a year. An agenda and papers for the meeting shall be distributed to members of the committee not less than seven days before the meeting.

4. Minutes and Papers:

Draft minutes and accompanying papers will be distributed to The Langley Academy committee members within seven days of the meeting by the Clerk to the Trust, and distributed with papers for the next Trust meeting.

5. Functions:

On behalf of the Trust to take responsibility for educational standards in The Langley Academy.

- To review the Curriculum Policy annually.
- To review and approve the following policies: (please list all your policies for your LGB)
- Safeguarding update
- In consultation with the Headteacher, to advise the Trust on curriculum matters and to make any recommendations to the Business Committee, and/or Trust, regarding resource levels and any health and safety issues.
- To monitor through reports from the Headteacher the quality of teaching and learning in the academy.
- To monitor through reports from the Headteacher student behaviour and the operation of the Behaviour for Learning Policy

- To monitor student attendance through reports from the Headteacher.
- To receive curriculum reports as suggested by the Headteacher and to review the curriculum annually.
- To review academy targets and recommend them to the Trust.
- To monitor through reports from the Headteacher the academy's performance in relation to the targets set by the Trust.
- To receive a report on the ISSP.
- To receive and scrutinise reports on examination and assessment data for the academy.
- To monitor the operation of the academy admissions process.
- To monitor and review links with local and other primary and secondary schools, with a view to the promotion of the sharing of good practice and the promotion of life-long learning.
- To receive reports from Link Governors.
- To receive reports on Special Educational Needs, Pupil Premium, looked after children and those who benefit from the Sport Premium
 - a) To review the appropriate policies annually
 - b) To monitor through reports from the Headteacher the implementation of these policies
 - c) To ensure, in liaison with the Business Committee, that the resources that are available to the academy to support the needs of these pupils are used effectively for that purpose
- To determine any other matters referred to the Committee by the Trust.
- To review policies in relation to teaching/learning.

Review

To review these Terms of Reference and all related policies, as necessary, and annually in the Summer Term, and make recommendations to the Trust as to any changes thought necessary.

